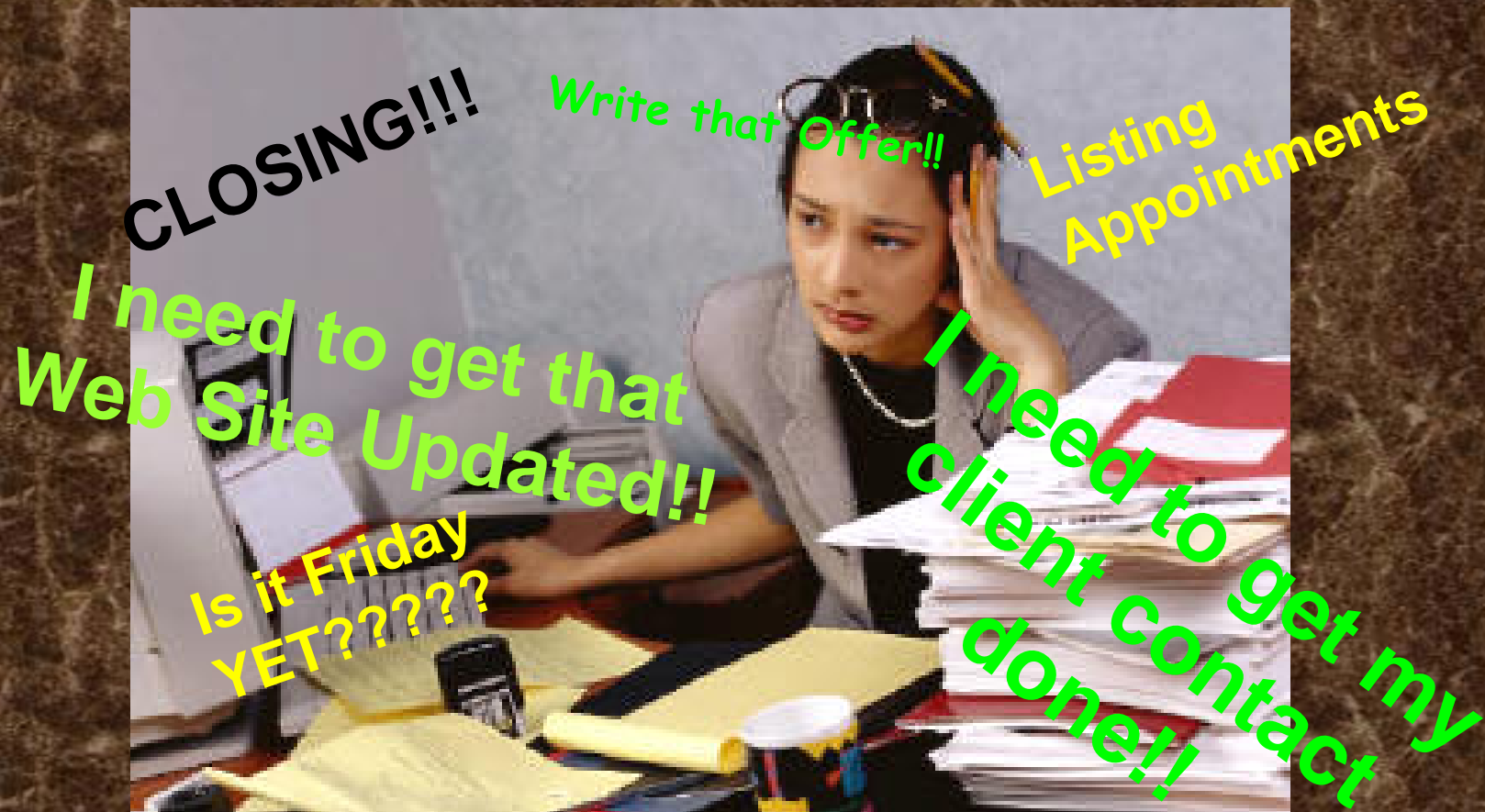


Is this You on Monday???



Lets GO!!!!!!!!!!!!!!!!!!!!

Is this you on Wednesday???



I wish I had more time to get things done!!!!

Is This You by FRIDAY??



AND I HAVE A WEEKEND FULL OF
OPEN HOUSES!!



You Need to
**THINK OUTSIDE
THE BOX!!**

You Need an Off-Site
Real Estate Assistant!

"Build a Better Business"

When you partner with an
Off-Site Real Estate Assistant
for only
2 hours of **PRODUCTIVE** time each day,
You Get...

10 hrs. per week of free time -
which recaptures **ONE** free
week **EVERY** month to spend
on Listing, Selling or
HAVING FUN!

What can be done with 2 to 4 hours per week?

- Update your Web site.....
- Update your MLS, Blog, Facebook, Twitter or any other social media....
- Create a personalized monthly Newsletters, creative e-mail blast, or any other item you want to send to clients or prospective clients.
- Update TopProducer or other contact management software

“If you are not attracting, engaging, following up, and staying in touch with every one of your prospects and customers, every week, you will lose to someone who does.”

- Jeffrey Gitomer, ACE of Sales

We offer Listing Coordination

- “Just Listed” & “Just Sold” post cards
- Unique and *Individualized (with your Branding)* Listing fliers & Post Cards
- Property Virtual Tours/OBEO
- Web entries & updates
- Newsletter and ad set ups
- Plus a lot more.....

We Also Offer Closing Coordination

- Contacting closing vendors for appointments
- Contacting loan officer to make sure everything is on task
- Clean up any title issues.
- Verify everything's ready for Closing
- Plus a lot more....

Additional Marketing Items of Interest

- *You need your OWN web presence –*
If you don't have a web site or have a company website, we will help design and brand your own site and *keep it current,*
- **Update your MLS or other web sites**
- **Prepare Buyers' and Sellers' Presentations**
- **Create Flyers, Brochures, Business Cards and Many other Marketing Materials too numerous to list**
- *If there is something not listed, please call and ask if we can do that for you!*

But wait!!!

*“I can do this all myself
and save all this \$\$\$ not
using an on-site or
off-site Assistant!!”*



"I was a Real Estate Broker for 10 years. I thought I could do it all - market, list, sell, close, and have a fulfilling life.

I was wrong.

Not only was I **not** using my time effectively, I was losing money by doing it myself. **How could I lose money by doing it myself?** It wasn't "costing" me anything by doing it myself-

or was it?

When I was selling and listing real estate, making 6 figures - I was making a pretty high "per hour" income. **I spent way too much time on my marketing and upkeep of listings and closings and I lost contact with many of my clients. I was just too busy!!!** Though I wasn't "spending" money, but it cost a lot in missed opportunities and family.

A lot!

You can always replace your hours with an untrained / unlicensed Real Estate Assistant. But it's still not as productive - there's a lot of down and wasted unproductive time, taxes, insurance and once trained your newly licensed assistant starts their own real estate careers. You then have to start over.

If you replace your valuable time and untrained assistant with an already trained, licensed, seasoned Professional Real Estate Virtual Assistant, your time and money is saved!

You pay for productive time only - no \$\$\$ is spent on taxes, insurance, vacation or downtime.

And I will always be there for you.

What does a Professional Real Estate Virtual Assistant Mean for You?

YOU When you work - Selling, Listing or doing your own marketing	*\$100,000/yr Salary	On site assistant	\$40,000/yr gross	Professional Real Estate Virtual Assistant	Independent Contractor
80 hrs/wk	\$28.12/hr	40 hrs/wk	\$15/hr = \$20.71 actual \$\$/hr	#hours - when needed	You control \$\$\$! Well within your budget and use when needed
60 hrs/wk	\$37.50/hr		Includes taxes & insurance w/2 weeks vacation		
40 hrs/wk	\$56.25/hr				

The more time you use on administrative tasks per week, the less you make. Even though you're doing the work yourself and not "paying for it", it is taking your energy and effort away from what you do best - working with clients listing or selling or having a life. The more you contribute to selling and listing only means your income will increase!

Hiring an on-site assistant may get the work done, but you're paying for a lot of unproductive time in addition to employee taxes, insurance, and paid time off.

Hiring a Professional Real Estate Virtual Assistant will free up your time and all the while using them when you need them for the hours you need them, paying for only the time used. There are no employee taxes, insurance, paid time off, sick paid time off, break time or time just waiting for the next project to come across the desk. There is no training and you get the benefit of having a seasoned professional who knows the industry and knows the market and how to market making you look good. AND, I won't leave you to be my own agent.

PLUS, if you are just getting back into the market after the downturn and want some great ways to market yourself, there many ways to get back out there and not pay out a lot of money to get results.

**just a figure for explanation purposes only - the higher the income, the more you're paying out if you do the work yourself.*

Bild a Better Business

- We are Licensed Real Estate Professionals in the State of Iowa
- Belong to the Realtor® Associations Nationally, Iowa and a local Board
- 10 years experience as agents and as a Broker
- *We know what you have and are going through!!*



With an Off-Site
Real Estate Assistant,

You Pay Only
For
Productive
Time!





Do one brave thing today... then run like hell!



**Call or email
For information on how
an Off-Site Real Estate
Assistant will boost
your business!!**

319-853-0372

BildaBetterBusiness@gmail.com

Hiring a Virtual Assistant makes a lot of **sense** and **cents** by saving you valuable time to let you do what you do best!! **LIST AND SELL!!**



THINK OUTSIDE
THE BOX!!

Bild a Better Business
Off-Site Real Estate Assistant

(Virtually!)

Sandra J. Bild

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